Recommendation on AI Use by Students

Institute for Population and Social Research,

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26 July 2024

General Policy on AI Use

Mahidol University and IPSR encourage the use of AI tools to enhance learning and foster creativity across various educational activities. However, students must integrate their own thinking and insights into their work, rather than simply copying from AI-generated content.

The appropriateness of AI usage in specific situations may be determined by individual instructors based on the Course Learning Outcomes (CLO).

Acceptable Uses of AI

In situations where AI use is appropriate, students may use the tool for the following activities:

- Brainstorming ideas.
- Outlining assignments or projects.
- Language editing and grammar checking.
- Searching for literature and sources.
- Creating multimedia content, such as videos and graphics.

Unacceptable Uses of AI

AI use is prohibited in the following circumstances:

- During closed-book examinations or assignments.
- Entering confidential or personal data into the AI tools. This includes
  - Personal data: Information that can identify an individual or is sensitive, such as names, addresses, phone numbers, national identification numbers, email addresses, and ethnicity.
  - Restricted access data sets: These are datasets that require special permission to access. If the dataset you are using is not publicly available and you need permission to use the dataset, then you should refrain from entering those data into the AI tools.

Citation Requirements

When using AI, students must cite the original sources of information, not the AI tool itself. This means that students need to locate and cite the original study. If students are unable to find the original source of information generated by AI, they should not use that information in their work.

AI Use Acknowledgement

Students must always clearly acknowledge the use of AI in all their work, including class assignments, discussions, projects, among others. This includes a statement of which AI tools were used and for what purposes.

At a minimum, the acknowledgement must include the name and version of the AI tool used and a brief description of the context in which the tool was used.

Here is an example of how students can write the acknowledgement:

> *I acknowledge the use of ChatGPT 3.5 (OpenAI, https://chat.openai.com) to brainstorm ideas, draft the initial outline, and edit the final draft.*

The acknowledgement can be placed at the beginning or the end of your work.

Suspected Improper Use of AI

If there is a suspicion that a student has used AI without acknowledgment or without integrating their own thinking process, the following actions may be taken:

- An oral examination may be conducted to verify the student's understanding and the authenticity of their work.
- Additional verification steps, such as comparison with previous work or plagiarism checks, may be implemented.
- Students may be asked to redo their work.

Ethical Considerations

Students are encouraged to use AI ethically and responsibly, ensuring that their use of AI enhances their learning experience without compromising academic integrity. Misuse of AI tools to generate content without proper acknowledgment undermines the educational process and violates academic integrity and is considered plagiarism. Students are ultimately responsible for the originality of their work.

Ongoing Updates

This recommendation is considered a living document and will be regularly reviewed and updated as necessary to remain relevant and effective. Feedback from students, faculty, and other stakeholders will be considered to ensure the guidelines adapt to evolving AI technologies and educational practices.

Acknowledgment of AI Tool Use

This recommendation has been drafted with the assistance of ChatGPT 3.5 (OpenAI, https://chat.openai.com) using input from IPSR Teaching and Research Seminar held from 1 – 3 May, 2024.